

BA ISAGO University Journal of Multidisciplinary Studies

Author's Guidelines

1. All contributions should be accompanied by a statement confirming that the work is original and has not been submitted to another journal for consideration.
2. Contributions must fall within the disciplines that are offered by BA ISAGO University. These are disciplines in the broad fields of the Built Environment, Architecture and Science; Commerce; Education; Law and Paralegal Studies.
- 3.. The region covered embraces Botswana and the rest of Southern Africa. However, works that cross reference their material with other regions are also welcome as a way of internationalizing the journal.
4. Inter-disciplinary analysis with strong comparative perspectives are encouraged, if based on strong academic and theoretical or methodological approaches.
5. All manuscripts must be in Arial Unicode MS font, size 12, 1.5 spacing and justified text.
6. Tables and figures must be included in the text, unless where they are large enough to disrupt the flow of the argument. In that case, they should be reproduced in at the end of the manuscript.;
7. Referencing should follow the APA style. For articles in journals, list the author's initials and name, the title of the article in single quotes (comma outside the quote mark), the name of the journal in italics, the volume number, the number or issue, the date in brackets, followed by the page number(s).
8. Citations should be in-text. However, footnotes can be used if there is a long explanation. All works inside the manuscript should be cited in full in the References..
9. Manuscripts for journal articles should have a clear, informative abstract of 150–300 words highlighting the problem, methodology used and the main findings of the work.
10. Some five to seven keywords should be appended to the abstract.
11. A normal issue of the journal will have eight to 10 articles. Consequently, authors are encouraged not to submit manuscripts that exceed 6,000 words, including references and any footnotes.
12. Proof read manuscripts in their final stages of publication should be e-mailed to editor.biujournal@baisago.ac.bw as a word file.